



## MUELLER CHARTER SCHOOL LEADERSHIP COUNCIL MINUTES

**12-01-15**

**Grade Level Reps:** Judy Estrada (K), Edel Lopez (K/1), Dawn Wold (1/2), Greg George (2/3), Karen Quinlan (3/4), Michael Rascon (4/5), Jason Treter (5/6), Ricardo Lopez (7/8<sup>th</sup>) Eva Gutierrez (classified) Patty Castañeda (Support Staff) **LC Staff:** Maureen Deluca, Don Mizock, Kevin Riley,

**Not Present:** Conchita Yescas. **Additional Staff:**

Presented By	AGENDA ITEM	ACTION	BACKGROUND	Person Responsible	Next Steps
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### MINUTE AGENDA ITEMS

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### BAYFRONT CHARTER HIGH SCHOOL

Dr. Riley	Bayfront High School Update	<p>Dr. Riley posed three questions to Leadership and described of what happened to the sub lease from USU? We have at least 4 options to secure a space for 2016-17. What are our next steps? Dr. Riley shared 4 options with the Leadership Council regarding BF HS. First Option is to rent, lease or sub lease an alternative program. Second option is to stay at the current location and grow. Third option is leverage a fluke opportunity. Fourth option is to dismantle the HS and start a transition plan.</p> <p>Dr. Riley provided information on the First Option (rent, lease or sub lease alternative properties), Dr. Riley shared information on how Hughes Marino has supported in looking for properties and the parameters they used to look for potential properties. Dr. Riley left hard copies of Hughes Marino property searches with Dr. Deluca for staff to look at. He also downloaded information on desktop in Conference Room. Dr. Riley described the criteria that should be used when looking for a potential alternative space for Bayfront High School. 1. Needs to house all High School Programs in the building, 2. Should be close to Mueller to serve Mueller Community, 3. Should be safe, engaging and suitable for positive school climate, 4. Big enough for 500 students, 5. Limited build out expense 6. Ample property for parking and outdoor activities and 7. No other tenants.</p> <p>Dr. Riley shared a list of 16 potential sites for BFHS and shared the area that Hughes Marino looked at for potential sites for BFHS. Dr. Riley shared information about individual properties and their details. He provided a list to Leadership Council. Dr. Riley shared that all these properties will need a conditional use permit if they are not zoned for a school. He asked that the Leadership Council look at each of these</p>	This is a continuation of an ongoing discussion around Bayfront subleasing classroom space from USU and working to determine a space for our high school.	Dr. Riley	
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properties through the criteria listed above. A bus tour will take place on Saturday December 12<sup>th</sup> for staff that is interested to visit each property. Questions were asked about the following: How long does it take to get a conditional use permit (approximately months), Build out costs (Dr. Riley gave an estimate on build out costs), Have parents been surveyed on how far they would go, How much square footage do we need for the HS, estimated build out costs for each of the properties, Would we provide transportation for students to attend a HS that was not near Mueller.

Dr. Riley shared that another bus tour will be available in January and shared that we would not be able to see inside the buildings.

Staff asked the question regarding the prices and estimated costs of each property. Dr. Riley will obtain an estimated cost from Hughes Marino. He gave a brief description of Hughes Marino and what they do.

There was discussion around the cost of each property, are they worth looking at, and the need for the financial information to make this decision. Dr. Riley has shared that he would like to make sure we exhaust all options for a building. Dr. Riley committed to inquire about the availability of space in the National University building.

Dr. Riley shared details about the Second Option (Stay at the BFHS current location and grow the program). We need to build out restrooms and get a water source for Bayfront HS. He shared he had the lease reviewed by two law firms.

Sb740 for charter schools, funding for charter schools reimbursement for leasing. Reimbursement is at a rate \$750 per student.

Dr. Riley shared, in regard to the concern in opting out- the school district and charter board have a concern on a lease that goes beyond charter cycle. Owner wants BFHS in his building and USU out. Option to buy- owner has been open to that discussion. Owner has penalties to pay if he sells because he refinanced. The lease proposal is still evolving.

Staff asked about the attorney for the charter school assoc., their views and opinions.

Dr. Riley referred to last meeting. In reference to projected growth. It has been factored in adding staff by 17/18, when first graduating class.

Staff asked questions in regards to the ADA and Revenue growth. Dr. Riley gave a breakdown on how we are funded per student per grade

level. Dr. Riley explained the projected growth as the years go. This is without the SB740.

Staff asked a question in regards to charge backs. Totals in projected growth chart include expenditures. Staff asked about build outs included in expenditures. Dr. Riley explained how federal local control funding works in the projected growth chart.

Option 3. Wait for a currently unforeseen opportunity to reveal itself. We may discover, by virtue of a wide open perspective, an unanticipated building and business deal that is better than all existing options, but the clock is ticking. Staff asked if parents have been given notice of our lease being up in 6 months.

Option 4. Begin transition plan for students and staff, as well as revisions to our charter that reflect the dissolution of Bayfront. Dr. Riley shared steps for the transition. IE;  
Bayfront will hold a meeting for all students to explain to them.  
Transition for parents  
Transition for staff by March 15, assistance in job search and placement.  
Placement of some staff that were tenured at Mueller back to Mueller.  
Dr. Riley shared general procedures to close-  
Amend charter to reflect loss of the high school  
Present newly amended charter petition to CVESD school board for approval.  
Return all school property to Mueller  
Notify Dept. of Ed.  
Notify WASC  
Notify UC re A\_G course certifications  
Notify SD section of CIF and Frontier League Affiliate.  
Staff shared their concerns for Bayfront Students and their Parents; they need to be notified with enough notice.  
Staff asked about the timeline for USU moving, will they move for sure or not, in how long? Dr. Riley shared information on possibilities for USU. Dr. Riley shared unlikely to have an additional sub lease with USU.  
Staff asked about alternative options for students, online classes, leasing some classroom space, continue to sub lease and not add another grade level until the possibility for USU to move out.  
Dr. Riley shared he has been looking at all possibilities in order to not go with option 4.  
Staff asked if both Mueller and Bayfront staff could meet together to talk about the issues.

		<p>Dr. Riley shared both Mueller and Bayfront staff would meet Friday to share all ideas and concerns.</p> <p>Staff asked about a link for minutes on both school websites to be posted, for the community to be informed.</p> <p>Dr. Riley shared he would follow up on a sublease option.</p>			
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**STUDENT ACHIEVEMENT:** 100% of state-mandated AYP goals will be met for all critical subgroups of students, including English Language Learners.

				All staff	

**STUDENT ENGAGEMENT:** Participate in at least one project or training in which they play a lead role.

				Conchita, Maureen, Andrew, Marisol	Continue planning
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**PARENT ENGAGEMENT:** Read, discuss, understand, and sign “Agreements” listed in the Parent Compact.

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**Roundtable:**

**Agenda Items for next Meeting:**