



MUELLER CHARTER SCHOOL LEADERSHIP COUNCIL MINUTES 8-24-15

Grade Level Reps: Judy Estrada (K), Edell Lopez (K/1), Dawn Wold (1/2), Emily Bancroft (2/3), Michael Rascon (4/5), Jason Treter (5/6), Gina Lybarger (7/8th) Eva Gutierrez (classified) Patty Castañeda (certificated)

LC Staff: Maureen Deluca, Don Mizock, Kevin Riley, Andrew Estrada, Marisol Robledo, Conchita Yescas.

Not Present: Gina Lybarger

| Presented By | AGENDA ITEM | ACTION | BACKGROUND | Person Responsible | Next Steps |
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| MINUTE AGENDA ITEMS | | | | | |
| Maureen | Master Calendar | Presented Master calendar. Added major events. | Each year the leadership council establishes critical dates for the master calendar: Fiesta Night is a fund raiser for 6 th grade camp & MCLA, Fall Festival aka Halloween Carnival is held on the Friday closest to Halloween. Olympic Festival will occur the last Thursday of May. | Conchita | Email Staff |
| Maureen | MCLA Laptop Program | Asked for approval to continue the laptop purchase program for 7 th graders. LC approved. | Every year, for the last several years, we have provided laptops for students to purchase. Laptops are refurbished and cost 7 th grade families \$175. Don orders based on the deposit. | Don | Collect deposits & order |
| Maureen | Health Benefits | Maureen shared that CVESD is currently working to identify benefits packages for the upcoming contract. CVESD has extended an invitation for a Charter Teacher to be a part of the process. Please let Maureen know if you or someone on your team would like to participate. | Our benefits packages are through CVESD. Each time a union contract is negotiated, benefits are a part of that process. A Charter employee is invited to be a part of the process and to share information with their school site. | LC members | Communicate interest to Maureen |
| Maureen | Daily Schedule | Asked teachers to email their daily schedule to the office. The office will update them on OneDrive once they get them in. Asked grade levels to send the new schedule including the power hour. The office staff needs to know where students are at all times. | While doing walkthroughs, Maureen has not been catching math instruction. Added, that when the office is looking for students throughout the day, they are unable to locate them; that is concerning to parents waiting in the office for their child. | Teachers | Share your daily schedule with Maureen on OneDrive |
| Dawn Wold | College Shirts | Asked for approval to support students who are unable to pay for their class college shirts. Asked if the school could help cover the costs. We will budget \$1200. Shared that all orders are due to Ricardo Lopez and Dawn Wold by September 18 th . Asked teachers to Email Conchita and Maureen if they need assistance for one or more of their families. LC approved budgeting \$1200. | Mueller had been promoting/creating a college going atmosphere. Teachers and students are encouraged to wear college shirts on Fridays. | Ricardo/Dawn | Place your orders with Ricardo |

BAYFRONT CHARTER HIGH SCHOOL

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| <p>Kevin Riley</p> | <p>Bayfront Update</p> | <p>Shared that there has been a lot of new developments at Bayfront and USU over the last few months. Shared that USU has lost their CEO and CFO. They were the staff we originally set the sub lease with. This year, the University increased their sub lease to \$150,000, and still did not share the number of classroom space originally asked for by Bayfront. Informed that currently, theater teacher, Mrs. Libby's brother, Greg Libby, is a Real Estate Consultant, and he has been helping out with real estate consultations since last year. This year, USU's current President has informed Bayfront that this would be the last year both schools could share the building. Through Mr. Libby's initiative, both schools were able to meet with the owner of the building. The meeting included the brokers, Hughes Moreno, who represents tenants, and they did an analysis to see what buildings in the surrounding area could serve a high school, and they didn't find anything that could work as a school space. All agreed that the USU building is what works best for the high school.</p> <p>Shared that they then held a meeting, which included the Leadership of USU, Mr. Libby, Hughes Moreno brokers, Superintendent, Dr. Escobedo and himself. Informed that they were presented with a 15-year lease proposal, effective June 2016, with an option to renew. Informed that since the meeting, he has had a number of follow-up meetings with Superintendent and the District's Chief Financial Officer, Oscar Esquivel, and they created a 3-year budget projection that included the lease. This projection sheet was given out to LC members.</p> <p>Also shared that Bayfront submitted a non-binding letter of intent, which said that they would like to continue the discussion of moving forward with taking over the lease.</p> <p>LC asked questions around the terms of the lease and our budget, which included:</p> <ul style="list-style-type: none"> • How were the staff salary calculated on the projection sheet. • Why the projection only included 3 years • What happens after the 3 years projection • What is the max enrollment at Bayfront • Does the lease have to be for 15 years • Could we purchase instead of leasing | <p>Bayfront has been subleasing classroom space from USU with the understanding we could add more classrooms each year with increasing enrollment. The enrollment is currently at 200 students, with the expectation of topping out at 450 in two years (9th through 12th grades).</p> | <p>Kevin</p> | <p>Charter Board meets</p> |
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