



MUELLER CHARTER SCHOOL LEADERSHIP COUNCIL MINUTES 7-28-15

Grade Level Reps: Judy Estrada, Edel Lopez, Dawn Wold, Emily Bancroft, Adam Avalos, Vincent Anthony, Ricardo Lopez, Jason Treter, Gina Lybarger (MCLA), Patty Castañeda (Support Staff) , Eva Gutierrez (Classified staff) **LC Staff:** Maureen Deluca, Don Mizock, Kevin Riley, Andrew Estrada, Marisol Robledo. Conchita Yescas.

Not Present: Kevin Riley, Eva Gutierrez, **Additional Staff:**

Presented By	AGENDA ITEM	ACTION	BACKGROUND	Person Responsible	Next Steps
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MINUTE AGENDA ITEMS

Maureen	Role of LC	Described the role of the LC. Reminded LC representatives that they are representing their team, and our students.	The charter petition describes the role and scope of authority for LC, and contrasts with ILT. LC begins each year by insuring all members understand the purpose of the council.	LC Members	
Maureen	Start-up Expenses	Asked LC for approval to renew all the programs that Mueller currently has in place, i.e., OARS, A/R, MAPS, Brain pop. LC approved.	Each year, LC approves start-up expenses at the beginning of the year, so that as subscription expiration dates come up through different times of the year, they can be renewed in a timely manner.	Conchita	
Maureen	Open House	Asked LC if they would like to hold an Open House Night. Sixth grade shared that they would like to have their own night, due to the amount of information that is presented to the parents during the night. Judy shared that Kindergarten had their orientation on the first day of school. She shared that she will discuss with her grade level whether or not, they will be participating in an Open House night. LC agreed to schedule the Open House Nights on 9/8 and 9/10 at 5pm. Bayfront shared that their Open House will take place on 9/1 and 9/3. LC shared the following ideas for Open House: <ul style="list-style-type: none"> • Introduce our water theme during open house. • Introduce the three titles of our new book project • Participate in the ‘Circles’ activity with families • Do a robo call the weekend of Labor Day 	Each year LC determines the scheduling of our Open House. Some teams have scheduled their own Open House in the fall; some years we have scheduled an Open House in the spring.	LC Members	Inform teams and communicate to parents.
Mareen	Target Groups	Reminded LC that target groups begin on 9/8/15. Shared that ILT has made the recommendation to focus our target time on Math because we will be putting a lot of focus on literacy skills during the power hour. Reminded LC that the power hour will have a focus on challenging advanced students, and addressing the needs of students in the middle and lower levels of reading. Shared that the power hour has not started, and that more details and schedule will be provided to all staff after the ILT meeting on Monday, 8/10.	The ILT developed a plan for a literacy based Power Hour. During the Power Hour teams will group students based on literacy needs. There will be one group within each team that will work with SIPPS, another group that will be advanced, and a range of levels between.	ILT	ILT will communicate the specifics for the Power Hour
Maureen	Home Visits	Maureen discussed the importance of Home Visits. Shared that there has been an increase on absences this last year, and feels that going back to the culture of home visits will help with students’ academic success. Discussed that home visits are part of the Mueller Charter experience, which is not optional unless there are extreme circumstances. LC shared that a letter and a robo call would be helpful to communicating the home visits to families. LC also shared that communicating this information during Friday’s staff meeting would be beneficial to all staff.	Home Visits have been a part of Mueller’s culture for 15 years. Recent years there has been a decrease in the number of home visits taking place at students’ homes.	Staff	Scheduling home visits

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BAYFRONT CHARTER HIGH SCHOOL

STUDENT ACHIEVEMENT: 100% of state-mandated AYP goals will be met for all critical subgroups of students, including English Language Learners.					

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STUDENT ENGAGEMENT: Present their portfolios during Parent-Teacher Conferences.					
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TEACHER ENGAGEMENT: Participate in at least one project or training in which they play a lead role.					
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PARENT ENGAGEMENT: Read, discuss, understand, and sign “Agreements” listed in the Parent Compact.					
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Roundtable:

LC asked if grade levels would continue representing the same colleges as last year. Maureen asked members to email Conchita which college their grade level will be representing this year. Ricardo Lopez asked if he was required to get approval from LC at our next meeting for a few hundred dollars for a sports boot camp. Maureen informed him that it was not necessary, there is money budgeted for athletics. Patty informed that the counseling center would be visiting all classes throughout the next few days.

Agenda Items for next Meeting:

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